



PROFESSIONAL  
EMPLOYER  
RESOURCES INC.

# APPLICATION FOR EMPLOYMENT

## PERSONAL INFORMATION

(Please Print)

Date (m/d/y)	Last Name	First Name	Middle Name
Present Address: Street	City		State Zip
Previous Address: Street	City		State Zip
Phone No. ( )	Email Address:		
If hired, can you furnish proof that you are legally permitted to work in the U.S.? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Are you under 18 years of age? <input type="checkbox"/> Yes <input type="checkbox"/> No		How were you referred: <input type="checkbox"/> Advertisement <input type="checkbox"/> Friend <input type="checkbox"/> Walk-in <input type="checkbox"/> Employment <input type="checkbox"/> Relative	
Have you ever been employed by this company or its affiliates before? <input type="checkbox"/> Yes <input type="checkbox"/> No		If Yes, please complete the following:	
Company:	Dates employed: From: To:	Department:	
Supervisor:	Reason for termination of employment:		
Are any of your relatives presently employed with the company or its divisions? <input type="checkbox"/> Yes <input type="checkbox"/> No		If yes, name of relative:	
Have you ever applied for the company or its divisions before? <input type="checkbox"/> Yes <input type="checkbox"/> No		If yes, where? Approximate date: mo/yr.	
Have you ever been convicted of a crime or violation other than minor misdemeanors or traffic infractions? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please explain:			(a conviction record will not necessarily bar an employee from employment. Factors such as job relations, age and time of the offense, seriousness and nature of violation and rehabilitation will be taken into account)
Minnesota state applicants DO NOT ANSWER			

## EMPLOYMENT DESIRED

Position:	Date you can start: (m/d/y)	Salary Desired:	Are you employed now? <input type="checkbox"/> Yes <input type="checkbox"/> No
			If so, may we inquire of your present employer? <input type="checkbox"/> Yes <input type="checkbox"/> No

### PLEASE CHECK SCHEDULE AVAILABILITY:

<input type="checkbox"/> I am available and desire to work FULL-TIME. (Complete Section B.)		<input type="checkbox"/> I am available and desire to work PART-TIME. (Please complete Sections A & B).					
A.	I am only available for PART-TIME because: <input type="checkbox"/> Student <input type="checkbox"/> Other job <input type="checkbox"/> Other (explain):						
B.	MON	TUE	WED	THUR	FRI	SAT	SUN
HOURS AVAILABLE	From						
	To						
NOTE: Work schedules are based upon the needs of the business and may be subject to change on a weekly basis.							
ATTENDANCE AND PUNCTUALITY INFORMATION Consistent attendance and punctuality are essential requirements of every job with this company, including working nights, weekends and holidays. Is there any other factor you would like us to consider regarding scheduling? <input type="checkbox"/> Yes <input type="checkbox"/> No							

COMPLETE REVERSE SIDE

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